

## Job Description

<b>Job Title:</b>	Visiting Music Teacher – Clarinet / Saxophone
<b>Hours of Work:</b>	Various - Zero-hour contract
<b>Department:</b>	Music Department
<b>Accountable to:</b>	Director of Music
<b>Number of direct reports:</b>	None
<b>Budgetary responsibility:</b>	None
<b>Location:</b>	Swanbourne House School
<b>Purpose of the role:</b>	The Peripatetic Woodwind teacher is responsible, under the direction of the Director of Music, for teaching and engendering a lifelong love of music to a number of pupils as required by the School. This may include preparing pupils for the ABRSM syllabus as appropriate. It is envisaged that the role will be for approximately half a day per week, and would include taking one music group, preparing them to perform in two concerts each year.

### The Stowe Group

The Stowe Group of schools (Stowe, Ashfold, Swanbourne House and Winchester House) is situated on four separate sites in Buckinghamshire and Northamptonshire and educates children from 3-18 years. Within The Stowe Group there are more than 1,800 pupils and 800 members of staff. The schools occupy sites of historical significance in Swanbourne, Dorton, Brackley and the world-famous landscape gardens at Stowe, where we work with The National Trust to manage 880 acres and open the grounds to over 200,000 visitors a year. Stowe House is open to the public during the School holidays and for guided tours during term time. The Stowe Group is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. In 2021, The Stowe Group launched its transformational Change Makers vision and Change 100 programme.

### Vision & Ethos

We are Change Makers

Our goal is to inspire pupils and staff to be Change Makers who will shape positive futures for themselves, their families and the global community. Our World-class facilities support our educational aims and are shared with the wider community. We strive for excellence and celebrate achievement, valuing education as a journey and not a destination in the belief that all pupils can exceed their potential. Learning is learnable and everyone can improve. Our aim is to encourage personal development by creating a flourishing, vibrant, cohesive, caring and socially inclusive community which embraces pluralism, diversity and intercultural understanding. We celebrate differences by giving everyone a voice and then listening to multiple viewpoints. It is our collective responsibility to develop the cognitive, physical, emotional and spiritual well-being of everyone in our community. We are committed to the development of character with particular emphasis on tolerance, resilience, honesty, humility, courage, compassion, gratitude and service. We strive to attract and retain employees of the highest calibre.

The Group's talented and committed workforce is one of our greatest strengths. We are committed to fostering team engagement, attracting, mentoring, developing and retaining our best teachers and support staff. We focus on employee well-being, provide opportunities for professional growth and create a culture of community and partnership. Environmental stewardship and sustainability are cornerstones of The Stowe Group.

Pupils and staff have a heightened awareness of their social and environmental responsibility in preserving our unique eco-system. We have developed and implemented a comprehensive Environmental Stewardship Programme which confronts a variety of challenges, including climate change and environmental sustainability.

## Department:

Recently refurbished to a high standard, the Music Department consists of seven good-sized and well-equipped practice rooms, and a large class teaching room which is also used for larger group rehearsals. The Department is centrally located within the school, between the newly-refurbished Chapel and the Bridget More Hall.

The Department is run by the Director of Music, supported by an Assistant Director of Music. There are ten visiting peripatetic music staff who teach a variety of instruments. Overall there are currently approximately 165 individual music lessons taking place each week, in addition to class lessons for the Main and Manor House (Prep and Pre-Prep). There are several music groups which take place during the week; following previous successful trips, the Senior Choir (led by the Director of Music) is going on another European tour in the summer of 2025.

## Key Tasks:

- To have high expectations whilst taking into account the ability range of the pupils; to differentiate work for more able and less able pupils according to their needs.
- To attend a Parents' evening (one a year) as appropriate to discuss the children's progress, and to be prepared to communicate as required with parents throughout the year.
- To be willing to prepare children for, and attend and support school musical events, including two large-scale concerts each year (Christmas and Summer) and the Senior School production each Spring.
- To assist in writing detailed subject reports at the end of the Michaelmas and Summer Terms as required.
- To participate in INSET provided by the School as required during the period of employment
- To set realistic, measurable and achievable personal targets as part of appraisal in consultation with the Director of Music and Head.
- To maintain awareness of current exam syllabuses, ensuring that children are suitably prepared to a high standard in advance, including necessary aural and sight-reading requirements.
- To be prompt and efficient in dealing with requests for communication, including information on senior pupils looking at awards to senior schools, and the willingness to amend the timetable to work around trips and other occasional school activities.
- To prepare children, as required, for informal and formal performances inside and outside school, including the bi-annual Music Competition (October), Informal Concert series (Lent term), Form Concert series (Summer Term) and other events throughout the school year.

**Person Specification:** The selection of candidates for short-listing will be based on this specification and candidates should bear this in mind when preparing their application and completing the application form

Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> <li>• Music Degree, Diploma or professional teaching qualification</li> </ul>	
Specialist Skills and Experience	<ul style="list-style-type: none"> <li>• Experience in teaching clarinet / saxophone.</li> <li>• To be able to prepare students for concerts, competitions and exams if required.</li> <li>• An ability to motivate, enthuse and influence with strong interpersonal skills.</li> <li>• A commitment to safeguard and promote the welfare of children.</li> </ul>	
Personal Qualities	<ul style="list-style-type: none"> <li>• An ability to work as part of a thriving music department.</li> <li>• To be adaptable to the needs of each student</li> <li>• An excellent communicator</li> <li>• Excellent organisational skills and the ability to meet deadlines.</li> <li>• A good team player who is enthusiastic about music-making at the school</li> </ul>	

This job description and Person Specification reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder

**Date Agreed: April 2025**

## Our Values



### Value scales:

This value is the least important to the role	This value has some significance to the role	This value is desirable to the role but not essential	This value is important to the role	This value is essential to the role
1	2	3	4	5

In the role of Visiting Music Teacher we are looking for Change Makers who are (please highlight as appropriate):

Professional:	1	2	3	4	5
Creative Problem Solvers:	1	2	3	4	5
Kind:	1	2	3	4	5
Flexible:	1	2	3	4	5
Collaborative:	1	2	3	4	5
Communicator:	1	2	3	4	5