



**Appointment of  
Teacher of Physical Education and Games**

**SWANBOURNE HOUSE**  
BUCKINGHAMSHIRE









# WELCOME TO SWANBOURNE HOUSE

Swanbourne House is an incredibly special and beautiful place to work. We are lucky to have state-of-the-art classrooms, outstanding sports facilities and grounds that genuinely need to be seen to be believed.

I am passionate about providing the most inspiring education to the children in our care and working together as part of a team to create the extraordinary. The Swanbourne House pupils and their families benefit from highly talented staff, and we work together in a culture where every view is valued, we support each other and colleagues' wellbeing and morale is prioritised.

Swanbourne House is part of The Stowe Group, and we benefit from this in numerous ways. Our pupils have access to the facilities within The Group and our staff have the opportunity to work alongside teaching staff at the other schools.

I hope that you find this application pack both useful and informative and I look forward to welcoming you to Swanbourne House soon.

**Nick Holloway**  
**Head**

**S**wanbourne House School is an independent day and boarding school, for children aged 3 to 13 years. Set in 55 acres of Buckinghamshire countryside, with a dynamic & challenging curriculum, small class sizes, inspirational extra-curricular activities and extensive facilities, we're creating change makers ready for the world of tomorrow.

**State-of-the-art Science Labs | IT suites | Specialist Teaching across Subjects from Year 5 | Art Studio | Design, Technology and Engineering Lab**

The Pre-Senior Baccalaureate (PSB) is the assessment framework used in Years 7 and 8, but its roots grow throughout the curriculum across all year groups. The PSB is based on strong academic foundations, but also encourages skills such as critical thinking, creativity and problem-solving. Pupils are encouraged to think 'how' and 'why' and see setbacks as a step on the path to success as they develop curiosity, challenge their thinking and develop new ways to learn.

Last year, Swanbourne House pupils were awarded an impressive 13 scholarships and exhibitions to leading senior schools across the UK.

### **The Manor House**

The Manor House, our dedicated teaching, play and outdoor space for children from Pre-Reception to Year 2 is at the heart of our school. Adjacent to farmland, with small class sizes, experienced and passionate teachers and an innovative approach that develops skills alongside academic progress, Swanbourne House is a special place for your child to start their learning journey. New play areas - including The Fort - have recently been built.

Pupils receive specialist teaching in Music, Sport and French during their time in the Manor House, have swimming lessons at our onsite pool from Reception and have a wide choice of enriching extra curricular activities, including rugby, ballet, science club and Mandarin.







# Teacher of Physical Education and Games

**Accountable to:** Director of Sport

**Date of Appointment:** September 2025 or January 2026

**Hours:** Part Time

We are seeking to appoint an inspirational PE and Games teacher of to join our experienced and dynamic Department. The successful candidate will offer expertise in a range of sports and PE and contribute to the strategic direction of sport at Swanbourne House. The successful candidate is expected to contribute to the wider development of the PE and Games programme at the School through additional co-curricular sports. We are privileged to boast amazing on site facilities including indoor sports halls, a range of outdoor pitches, two all-weather surfaces, wonderful 6 hole golf course, grass tennis courts, indoor swimming pool and squash court, all of which are accessible to all pupils.

## Key Tasks

### Responsibilities as a Teacher

- To inspire a love of sport within all pupils through the delivery of engaging lessons
- To foster a culture of excellence, prioritising both wellbeing and the enjoyment of sport, while inspiring pupils to be enthusiastic, motivated, and engaged across the diverse range of sports offered
- To have high expectations whilst taking into account the ability range of the pupils
- To differentiate the delivery of sport and PE for more able and less able pupils according to their needs
- To lead by example setting an exemplary standard for behaviour on and off the pitch
- To attend parents' evenings as appropriate to discuss pupil progress
- To write detailed subject reports as required by the Director of Sport
- To participate in INSET provided by the School during the period of employment
- To look for external INSET opportunities that further professional development and fulfil the training targets agreed during appraisal
- To take a full and fair part in duties
- To set realistic, measurable and achievable personal targets as part of appraisal in consultation with the Director of Sport
- To attend assemblies, staff meetings and pastoral meetings
- To be involved in scholarship mentoring as required by the Director of Sport
- To run extra-curricular activities for pupils
- To take part in organising and supervising educational visits
- To make an active contribution to whole school events

### Professional Duties and Responsibilities





- To liaise with parents through formal and informal meetings
- To follow schemes of work as provided by the Director of Sport
- To look after teams in matches and tournaments against other schools
- To assist in the administration of the department as required by the Director of Sport

### **Whole School**

- To support the aims, Christian values and ethos of the school
- To be committed to safeguarding children and to follow the School Safeguarding policy
- To share in the responsibility for the well-being and discipline of all pupils
- To play a full part in the life of the school community

### **Pastoral**

- To provide pastoral support and advice, helping pupils to develop socially and academically
- To encourage involvement in all areas of school life including extra-curricular activities
- Liaise with the Deputy Head Pastoral regarding any pastoral concerns
- To monitor standards of appearance ensuring that correct items of uniform and sports kit are worn by pupils
- To monitor standards of behaviour both in lessons and around the school
- To attend training provided by the school to improve professional pastoral skills

The above is an indication of the requirements of the post and is not meant to be inclusive or exhaustive. Any role that needs reasonably to be undertaken should also be undertaken whether or not included in the above. The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



**Person Specification:** The selection of candidates for short-listing will be based on this specification and candidates should bear this in mind when preparing their application and completing the

Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> <li>An Honours degree (or equivalent) in the relevant subject</li> <li>Post Graduate Certificate in Education/ GTP (or equivalent experience)</li> </ul>	<ul style="list-style-type: none"> <li>Life-saving/pool safety/ swimming qualification</li> <li>First Aid certificate</li> <li>Nationally recognised coaching qualifications</li> </ul>
Specialist Skills and Experience	<ul style="list-style-type: none"> <li>Personally committed to continued professional development</li> <li>Previous experience of Teaching sport</li> <li>Previous experience teaching swimming</li> <li>Good ICT skills</li> </ul>	<ul style="list-style-type: none"> <li>Representative honours at county/regional level</li> <li>Experience of Independent and/or State Boarding environment</li> <li>Driving licence</li> </ul>
Personal Qualities	<ul style="list-style-type: none"> <li>Enthusiastic and energetic</li> <li>A team player</li> <li>Good organisational skills</li> <li>Excellent practitioner able to inspire pupils in the love of sport</li> <li>Ability to communicate effectively with pupils, staff and parents</li> </ul>	









## YOUR APPLICATION

An application form can be downloaded from The Stowe Group Recruitment website. Please complete the application form along with a covering letter detailing why and how your skills and experience could see you thrive in this role.

If you need any help with the application process, please contact: [recruitment@stowe.co.uk](mailto:recruitment@stowe.co.uk) or call 01280 818005

Start date: September 25 or January 26

Salary: Competitive

This is part time permanent role

Lunch is provided free of charge.

Accommodation may be available.

Offers of employment are made subject to receipt of satisfactory references, DBS clearance and online background check carried out by our third-party partner, SP Index.

This job description reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder.

**The Stowe Group is committed to providing outstanding safeguarding of the children in our care. You will be required to adhere to the School's safeguarding policy and guidelines and ensure that the safeguarding of children underpins everything that you do. Every member of staff of The Stowe Group has the responsibility to safeguard the children.**





# THE Stowe GROUP

**In January 2021, Swanbourne House became part of The Stowe Group. The Stowe Group comprises Stowe School, Swanbourne House School and Winchester House School. The Group's formation has given pupils and staff at Swanbourne House access, not only to Stowe's world-famous estate, but to its expertise in teaching and learning as well as governance. The Stowe Group recently launched its Change Makers vision along with the Change 100 programme to raise £100m for transformational bursaries. The Stowe Group is part of Allied Schools, an association of independent schools which uphold the Protestant and Evangelical principles of the Church of England.**

The Stowe Group does not aim to produce stereotypes or mould pupils into conventional all-rounders. Change Makers are encouraged to grow in their own way and celebrate the differences between them. Nurturing the emotional, physical and mental well-being of each pupil is of paramount importance and our culture is characterised by teamwork, collaboration and mutual respect. Mindful of their ethical, intellectual, physical and social development, we educate and support our pupils to achieve fulfilling lives. Our goal is to inspire pupils and staff to be Change Makers who will shape positive futures for themselves, their families and the global community.

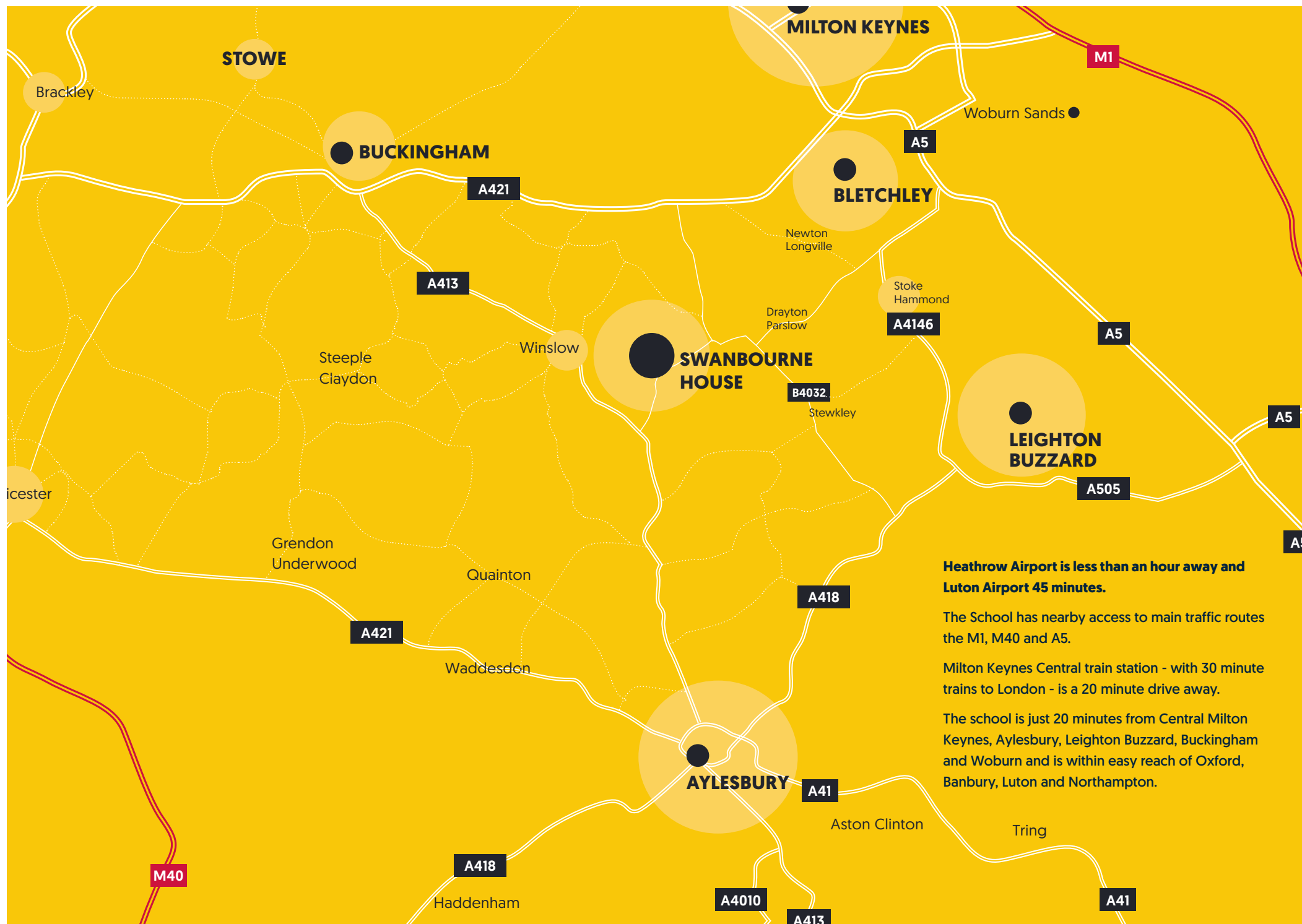
Through a broad and inclusive education, pupils are educated and prepared for life. They gain knowledge and understanding in a wide range of academic disciplines as well as developing core skills in thought leadership, critical thinking, intellectual curiosity, innovation, communication, technology, creativity, team-work and collaboration, self-reflection and lifelong engagement. World-class facilities support

our educational aims and are shared with the wider community. We strive for excellence and celebrate achievement, valuing education as a journey and not a destination in the belief that all pupils can exceed their potential. Learning is learnable and everyone can improve.

Our aim is to encourage personal development by creating a flourishing, vibrant, cohesive, caring and socially inclusive community which embraces pluralism, diversity and intercultural understanding. We celebrate differences by giving everyone a voice and then listening to multiple viewpoints. We believe it is our collective responsibility to develop the cognitive, physical, emotional and spiritual well-being of everyone in our community.

We are committed to the development of character, with particular emphasis on tolerance, resilience, honesty, humility, courage, compassion, gratitude and service. While many pupils compete at the highest level in sport, our aim is to provide a wealth of co-curricular activities which pupils of all abilities can access and enjoy. Through teaching, coaching and counselling, we will do our utmost to support pupils to be their best, do their best and feel their best. We honour the legacy of Change Makers from the past by looking forward to a future where wealth is not a barrier to success. We are building an endowment to support Change 100 which will promote social mobility by allowing unprecedented access, regardless of financial means or circumstances, to a Stowe education. We have developed partnerships with local schools, explored international opportunities and strategic links with universities, businesses and NGOs. We strive to attract and retain employees of the highest calibre.

Environmental stewardship and sustainability are cornerstones of a Stowe education. Stowe stands in the most sublime setting of any school in the world and embodies beauty and liberty. The historical importance of Stowe should give pupils and staff a heightened awareness of their social and environmental responsibility in preserving this unique eco-system. We have developed and implemented a comprehensive Environmental Stewardship Programme which confronts a variety of challenges, including climate change and environmental sustainability.



**Heathrow Airport is less than an hour away and Luton Airport 45 minutes.**

The School has nearby access to main traffic routes the M1, M40 and A5.

Milton Keynes Central train station - with 30 minute trains to London - is a 20 minute drive away.

The school is just 20 minutes from Central Milton Keynes, Aylesbury, Leighton Buzzard, Buckingham and Woburn and is within easy reach of Oxford, Banbury, Luton and Northampton.





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