

## Job Description

<b>Job Title:</b>	Subject Teacher – History
<b>Department:</b>	History
<b>Accountable to:</b>	Head of History
<b>Number of direct reports:</b>	No direct reports
<b>Budgetary responsibility:</b>	No
<b>Location:</b>	<b>Stowe school</b>
<b>Purpose of the role:</b>	To support the Head of Department in delivering the highest standards of pupil learning, teaching, and achievement.

### **The Stowe Group**

The Stowe Group of schools (Stowe, Swanbourne House and Winchester House) was created in January 2021 and offers education for boys and girls from 3-18 years. Within The Stowe Group there are more than 1,400 pupils and 600 members of staff. The Schools occupy sites of historical significance in Swanbourne (Buckinghamshire), the market town of Brackley (Northamptonshire) and the world-famous landscaped gardens at Stowe (Buckinghamshire), where we work with The National Trust to manage 880 acres and open the grounds to over 200,000 visitors a year. Stowe House is open to the public during the School holidays and for guided tours during term time.

In 2021, The Stowe Group launched its transformational and substantive Change Makers vision and Change 100 programme.

The Stowe Group is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.

### **Vision & Ethos**

We are Change Makers

Stowe stands in the most sublime setting of any school in the world. Historic buildings, landscaped gardens and the very spirit of the Enlightenment sit at the heart of its founding. But, as this remarkable landmark enters its second century as a leading public school, we believe that beauty and tradition are not enough: our future vision for the School embraces change, uncertainty and the challenges that will face our pupils not just during their academic careers, but throughout the rest of their lives in a world which is increasingly complex and ambiguous. Within that volatile environment we see our pupils and staff as Change Makers. They will make a lasting impact not only while they are here at Stowe, but, perhaps more importantly, in the wider world. The history of this place, both as a stately home and as a pioneering school remains important to our mission of education, and at the heart of a Stowe education remains intellectual enquiry, academic curiosity and a love of learning. We strive for a balance of rights and responsibilities, equality and inclusion and to treat each pupil and member of staff as an individual. Our vision is inspired by a history of progressive thinking, and has been developed through collaboration with our pupils, parents, teachers, support staff, governors and alumni. Yes, we teach pupils how to excel in exams, but we also teach them how to collaborate, how to solve problems and how to think critically. Stowe is educating a generation of Change Makers ready to transform the world.

The Group's talented and committed workforce is one of our greatest strengths. We are committed to fostering team engagement, attracting, mentoring, developing and retaining our best teachers and support staff. We focus on employee wellbeing, provide opportunities for professional growth and we create a culture of community and partnership.

### The Department

History is taught within a purpose-built set of classrooms, all of which offer teachers access to computers with projectors and Smart Boards. Teachers are provided with a laptop and pupils all have their own devices. There is an excellent History section in the library, as well as online access to JSTOR, History Today, the Historical Association and a number of other useful subscriptions. An extensive stock of books, magazines, catalogues, subject-support material and past examination-papers is also available through the Departmental Library.

All pupils take History in their first year at Stowe with the majority continuing with the subject at GCSE. The department follows the IGCSE specification exploring the Russian Revolution, Germany in the inter-war period and the early stages of the Cold War; students also cover Changes in Medicine, c.1848-c.1948. At A level Stoics are offered the choice of a study of 15<sup>th</sup> and 16<sup>th</sup> century England and Europe, or Britain and America in the 20th century, using the Edexcel specification.

History has a strong academic reputation within the school with a developed tradition of regular History Seminars and an extensive lecture programme of visiting academics hosted by the student-led Pitt the Elder Society. The department also offers an annual GCSE trip to Berlin, with regular A Level trips to Washington DC for the modernists and to France for those studying the early modern period.

### Key Tasks:

#### Key Responsibilities and Accountabilities:

- To promote the aims of the School at all times with colleagues, parents, pupils and the public
- To play a full part in a seven day a week boarding School during term time, with commitment to teaching, pastoral care, extra-curricular activities and School duties.
- To assist in the recruitment of pupils and to promote the School and Department.
- To provide professional, high-quality teaching, with the effective use of appropriate resources to ensure the highest standards of learning and achievement of all pupils.
- To attend all appropriate Health & Safety (COSHH) and Child Protection training related to the pupils, School and Department.

#### Key Tasks:

##### 1 Teaching

- 1.1 To enable pupils to acquire knowledge and make progress according to their current level of attainment so that they increase their understanding and develop their skills in the subject taught.

- 1.2 To foster in pupils the application of intellectual, physical or creative effort, interest in their work, and the ability to think and learn for themselves.
  - 1.3 To create well-planned lessons and deliver through effective and appropriate teaching methods, activities and management of class time.
  - 1.4 To show a good understanding of the aptitudes, needs and prior attainments of the pupils and ensure these are taken into account in lesson-planning.
  - 1.5 To utilise effective strategies for managing behaviour and encouraging pupils to act responsibly.
  - 1.6 To teach, according to their educational needs, the pupils assigned to them, including the setting and marking of work to be carried out by the pupils in class, prep and elsewhere.
  - 1.7 To assess, record and report on pupils' development, progress and attainment and for all such records to be kept in mark books (either paper copy or electronic) to be scrutinised and verified by the Head of Department or a member of the executive Leadership Team.
  - 1.8 To work with, and under the instruction and guidance of, the Head of the Department(s) to which the teacher is assigned, in the preparation and development of courses of study, teaching materials, teaching programmes.
  - 1.9 To carry out the terms of a departmental job description arrived at after individual discussion and consultation with the Head of Department(s) or manager to whom the teacher is assigned.
  - 1.10 To contribute to the development of the curriculum, and to be aware of the latest thinking in both subject and the national curricula.
  - 1.11 To staff clinics and other academic support measures according to the timetables and needs of the pupils.
  - 1.12 To teach/act as supervisor for the Extended Project Qualification (EPQ) as and when required by the Deputy Head (Academic)
- 2 Social and moral welfare of pupils**
- 2.1 To take responsibility for the educational, social and moral welfare of pupils in the context of Stowe's boarding community.
  - 2.2 To assist the Houseparent(s) of the boarding house to which they are assigned, as required by the Head. For Junior School Tutors; this will normally involve a regular, weekly evening duty supervising pupils, occasional supervision of early prep and some weekend events as needed.

**3 Tutorial work**

- 3.1 To provide guidance and advice to tutees assigned to them, on their academic programmes, timetables, methods of study, study skills, further education and future careers, including information about sources of more expert advice on specific questions, making relevant records and reports.
- 3.2 To deliver the Tutorial Lesson in the Lower School if a Lower School Tutor and to adhere to the Scheme of Work provided by the relevant Head of Year.
- 3.3 To attend any Personal, Social and Health Education tutorial sessions as specified for their tutor group by the Heads of Year.
- 3.4 To communicate and consult with the parents of pupils to communicate and co-operate with persons or organisations inside and outside the School in order to promote the social and moral welfare of pupils.
- 3.5 To participate in meetings arranged for any of the purposes above.

**4 Games and extra-curricular activities**

- 4.1 All staff are expected to assist with, and be involved in, the provision of both games and extra-curricular activities. The nature of that assistance and the degree of involvement will naturally vary according to the experience, skills and aptitudes of individual staff. Nevertheless, in a boarding community, all staff can expect to be called upon during the week and at weekends, to contribute to this essential part of the School's educational provision.

**5 Assessments and reports**

- 5.1 To provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils.

**6 Performance Review and Professional Development**

- 6.1 To keep abreast of developments in their subject(s) and its teaching methods in order to maintain a high level of professional competence; checking exam board websites regularly for specification updates and exam information and to attend exam board Inset. Staff should also participate in arrangements within the agreed framework for review and professional development, including INSET.

**7 Discipline, Health and Safety**

- 7.1 To maintain good order and discipline among pupils and safeguarding their health and safety both on the School premises and when they are engaged in School and other activities elsewhere, within the framework of the Health and Safety Policy documents.
- 7.2 To adhere to and manage all appropriate Health & Safety legislation, risk assessments and Child Protection training issues related to the Department.

**8 Cover**

- 8.1 To supervise and, where possible, teach pupils whose teacher is not available, as well as invigilating examinations when required.

**9 Meetings**

9.1 To participate in all meetings which relate to the School curriculum, School organisation and school administration and to attend Chapel, assemblies and other School events as required by the Head.

**10 Public Examinations**

10.1 Staff should participate in arrangements for preparing pupils for public examinations and assess pupils for the purposes of such examinations. Teachers should also record and report such assessments and supervise and invigilate pupils during such examinations.

**11 School Duties**

11.1 To undertake the supervision of pupils at meal times, in detention, on School journeys and on School premises as required by the duty rota.

**12 Management and Administration**

12.1 To contribute to the induction and support of new and probationary teachers.

12.2 To be committed to continuing career and professional development.

12.3 To ensure compliance with the current teaching staff handbook.

This job description reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder.

Date agreed: April 2024

**Person Specification:** The selection of candidates for short-listing will be based on this specification and candidates should bear this in mind when preparing their application and completing the application form

Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> <li>An Honours degree (or equivalent) in the relevant subject(s)</li> </ul>	<ul style="list-style-type: none"> <li>Post Graduate Certificate in Education</li> </ul>
Specialist Skills and Experience	<ul style="list-style-type: none"> <li>An ability to motivate, enthuse and influence.</li> <li>A commitment to safeguard and promote the welfare of children.</li> </ul>	<ul style="list-style-type: none"> <li>Experience of classroom teaching</li> </ul>
Personal Qualities	<ul style="list-style-type: none"> <li>A willingness to participate fully in the</li> </ul>	

	pastoral care, School duties and extra curricular activities.	
This job description and Person Specification reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder		
<b>Date Agreed: April 2024</b>		

**Our Values**



**Value scales:**

This value is the least important to the role	This value has some significance to the role	This value is desirable to the role but not essential	This value is important to the role	This value is essential to the role
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

In the role of Teacher of History we are looking for Change Makers who are (please highlight as appropriate):

<b>Professional:</b>	1	2	3	4	5
<b>Creative Problem Solvers:</b>	1	2	3	4	5
<b>Kind:</b>	1	2	3	4	5
<b>Flexible:</b>	1	2	3	4	5
<b>Collaborative:</b>	1	2	3	4	5
<b>Communicator:</b>	1	2	3	4	5