

Job Description

Job Title:	Teacher of Drama
Department:	Drama and Theatre Studies
Accountable to:	The Director of Drama (Head of Department)
Number of direct reports:	No direct reports
Budgetary responsibility:	N/A
Location:	Stowe School
Purpose of the role:	To support the Director of Drama (Head of Department) with the delivery of the highest standards of academic teaching across all year groups, preparing pupils for public examinations at GCSE and A Level, as well as supporting and taking initiative in the delivery of all co-curricular drama at Stowe.

The Stowe Group

The Stowe Group of schools (Stowe, Swanbourne House and Winchester House) was created in January 2021 and offers education for boys and girls from 3-18 years. Within The Stowe Group there are more than 1,400 pupils and 600 members of staff. The Schools occupy sites of historical significance in Swanbourne (Buckinghamshire), the market town of Brackley (Northamptonshire) and the world-famous landscaped gardens at Stowe (Buckinghamshire), where we work with The National Trust to manage 880 acres and open the grounds to over 200,000 visitors a year. Stowe House is open to the public during the School holidays and for guided tours during term time.

In 2021, The Stowe Group launched its transformational and substantive Change Makers vision and Change 100 programme.

The Stowe Group is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.

Vision & Ethos

We are Change Makers

Stowe stands in the most sublime setting of any school in the world. Historic buildings, landscaped gardens and the very spirit of the Enlightenment sit at the heart of its founding. But, as this remarkable landmark enters its second century as a leading public school, we believe that beauty and tradition are not enough: our future vision for the School embraces change, uncertainty and the challenges that will face our pupils not just during their academic careers, but throughout the rest of their lives in a world which is increasingly complex and ambiguous. Within that volatile environment we see our pupils and staff as Change Makers. They will make a lasting impact not only while they are here at Stowe, but, perhaps more importantly, in the wider world. The history of this place, both as a stately home and as a pioneering school remains important to our mission of education, and at the heart of a Stowe education remains intellectual enquiry, academic curiosity and a love of learning. We strive for a balance of rights and responsibilities, equality and inclusion and to treat each pupil and member of staff as an individual. Our vision is inspired by a history of progressive thinking, and has been developed through collaboration with our pupils, parents, teachers, support staff, governors and alumni. Yes, we teach pupils how to excel in exams, but we also teach them how to collaborate, how to solve problems and how to think critically. Stowe is educating a generation of Change Makers ready to transform the world.

The Group's talented and committed workforce is one of our greatest strengths. We are committed to fostering team engagement, attracting, mentoring, developing and retaining our best teachers and support staff. We focus on employee wellbeing, provide opportunities for professional growth and we create a culture of community and partnership.

The Department

The Drama Department at Stowe has a very strong tradition of excellent teaching, performance and production work and is recognised as a centre of excellence. The Department is currently staffed by the Director of Drama, a full-time teacher, and a part-time teacher. Alongside the department are the Theatre Manager a full-time Theatre Technician and a Junior Technician who provide curricular and co-curricular support for design students, run the student Design Team and provide technical and construction work for the department and productions.

Drama is well-resourced and is housed in the Roxburgh Hall building. The theatre consists of a fully equipped state-of-the-art theatre, seating 400, the intimate Dobinson Studio seating 70, as well as two flexible teaching classrooms, costume and props store and a Green Room. The Roxburgh Hall is used for large-scale productions as well as touring productions and is an NT Live venue. The Dobinson Studio is extensively used for practical examinations and small-scale productions and is a flexible space equipped with the latest sound and lighting equipment, which is available to students. The beautiful Stowe Mansion and its surroundings also give us other unique performance spaces.

The Department uses the AQA examination board for GCSE Drama and A Level Drama & Theatre. We have a very good uptake at GCSE, with three sets of up to 15 pupils, and at A Level our numbers are consistently good, with two sets of between 6 and 13 pupils. Exam results are excellent both at GCSE and A Level and students across all year groups are passionate about their Drama lessons. Each year a number of our pupils go on to study drama at University and/or Drama School.

Drama Scholarships are offered at 13+ and 16+. These are proving very popular with our feeder schools and also with local schools, particularly with our three Day Houses, Cheshire, Winton and Croft. We also offer a Roxburgh Scholarship for all-rounders at Stowe and candidates can offer Drama as part of their application.

We offer an extensive and varied theatre visit programme throughout the year frequenting theatres in Oxford, Northampton, Warwick, Stratford upon Avon and London.

LAMDA is offered at Stowe with Stoics taking lessons ranging from Grade 3 to Grade 8. Lessons are delivered by peripatetic staff with exams taken termly. We stage two School productions each year, Senior Congreve in the Michaelmas Term for the Seniors/Whole School and Junior Congreve in the Summer Term for students in 3rd and 4th form. Plays follow a rotation of musicals and plays to offer a range of performance, technical and design opportunities to students. A growing co curricular offering supports all students with an interest in Drama being able to access performance opportunities through events such as Monologue Slams and other formal and informal performances throughout the term. LAMDA teaching is managed by the Head of Drama.

Key Tasks:

- To promote the aims of the School at all times with colleagues, parents, pupils and the public.
- To assist in the recruitment of pupils and to promote the School and Department

- To provide professional high-quality teaching, with the effective use of appropriate resources and the highest standards of learning and achievement of all pupils.
- To attend all appropriate First Aid, Health & Safety (COSHH), Safeguarding and Child Protection training as required by the School and Department.

Teaching

- 1.1 To enable pupils to acquire knowledge and make progress according to their ability so that they increase their understanding and develop their skills in the subject taught.
- 1.2 To foster in pupils the application of intellectual, physical or creative effort, interest in their work, and the ability to think and learn for themselves.
- 1.3 To create well-planned lessons and deliver through effective and appropriate teaching methods, activities and management of class time.
- 1.4 To show a good understanding of the aptitudes, needs and prior attainments of the pupils and ensure these are taken into account in lesson-planning.
- 1.5 To utilise effective strategies for managing behaviour and encouraging pupils to act responsibly.
- 1.6 To teach, according to their educational needs, the pupils assigned to him/her, including the setting and marking of work to be carried out by the pupils in class, prep and elsewhere.
- 1.7 To assess, record and report on pupils' development, progress and attainment and for all such records to be written in mark books (either paper copy or electronic) to be scrutinised and verified by the Head of Department or a member of ELT.
- 1.8 To work with, and under the instruction and guidance of, the Head of the Department(s) to which the teacher is assigned, in the preparation and development of courses of study, teaching materials, teaching programmes and pedagogy.
- 1.9 To carry out the terms of a departmental job description arrived at after individual discussion and consultation with the Head of Department(s) or manager to whom the teacher is assigned.
- 1.10 To contribute to the development of the curriculum, and to be aware of the latest thinking in both subject and the national curricula.
- 1.11 To staff rehearsals, clinics and other academic support measures according to the timetables and needs of the pupils.

2 Co-Curricular Drama

- 2.1 To contribute to the delivery of co-curricular drama including Congreve and Junior Congreve as stage manager, lighting and/or sound operator, costume supervisor, and assistant director.

3 Social and moral welfare of pupils

3.1 To take responsibility for the educational, social and moral welfare of pupils in the context of Stowe's boarding community.

3.2 To assist the Houseparents of the boarding house to which he/she is assigned, as required by the Head for Junior School Tutors, this will normally involve a regular, weekly evening duty supervising pupils, occasional supervision of early prep and some weekend events as needed.

3 Tutorial work

4.1 To provide guidance and advice to tutees assigned to him/her, on their academic programmes, timetables, methods of study, study skills, further education and future careers, including information about sources of more expert advice on specific questions, making relevant records and reports.

4.2 To attend any Personal, Social and Health Education tutorial sessions as specified for his/her tutor group by the Senior Tutor.

4.3 To communicate and consult with the parents of pupils to communicate and co-operate with persons or organisations inside and outside the School in order to promote the social and moral welfare of pupils.

4.4 To participate in meetings arranged for any of the purposes above.

5 Assessments and reports

5.1 To provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils.

6 Review and Professional Development

6.1 To keep abreast of developments in his/her subject(s) and its teaching methods in order to maintain a high level of professional competence; checking exam board websites regularly for specification updates and exam information and attending Exam Board Inset. Staff should also participate in arrangements within the agreed framework for review and professional development, including INSET.

7 Discipline, Health and Safety

7.1 To maintain good order and discipline among pupils and safeguarding their health and safety both on the School premises and when they are engaged in School and other activities elsewhere, within the framework of the Health and Safety Policy documents.

7.2 To adhere to and manage all appropriate Health & Safety legislation, risk assessments and Child Protection training issues related to the Department and the school.

9 Meetings

9.1 To participate in all meetings which relate to the School curriculum, School organisation and School administration and to attend Chapel, assemblies and other School events as required by the Head.

10	Public Examinations
10.1	Staff should participate in arrangements for preparing pupils for public examinations and assess pupils for the purposes of such examinations. Teachers should also record and report such assessments and supervise and invigilate pupils during such examinations.
12	Management and Administration
12.1	To be committed to continuing career and professional development.
12.2	To ensure compliance with the current teaching staff handbook.
13	Equality, Diversity and Inclusion
13.1	To promote equity and inclusion across all aspects of drama delivery and ensure compliance with the school ED&I policy and commitment to delivering a representative curriculum.
<p>This job description reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder.</p>	

<p>Person Specification: The selection of candidates for short-listing will be based on this specification and candidates should bear this in mind when preparing their application and completing the application form</p>		
Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> An Honours degree (or equivalent) in the relevant subject(s) Post Graduate Certificate in Education 	<ul style="list-style-type: none"> A higher degree in the relevant subject
Specialist Skills and Experience	<ul style="list-style-type: none"> Experience of classroom teaching Knowledge of current pedagogical developments within drama teaching An ability to motivate, enthuse and influence pupils. A commitment to safeguard and promote the welfare of children. 	<ul style="list-style-type: none"> Professional experience within the Arts
Personal Qualities	<ul style="list-style-type: none"> An excellent communicator A willingness to participate fully in the pastoral care, School duties and extra-curricular activities. 	
<p>This job description and Person Specification reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder</p>		
<p>Date Agreed: March 2024</p>		

Our Values



Value scales:

This value is the least important to the role	This value has some significance to the role	This value is desirable to the role but not essential	This value is important to the role	This value is essential to the role
1	2	3	4	5

In the role of Teacher of Drama we are looking for Change Makers who are (please highlight as appropriate):

Professional:	1	2	3	4	5
Creative Problem Solvers:	1	2	3	4	5
Kind:	1	2	3	4	5
Flexible:	1	2	3	4	5
Collaborative:	1	2	3	4	5
Communicator:	1	2	3	4	5